

Old Windsor Parish Council

MINUTES OF THE ANNUAL COUNCIL MEETING HELD ON WEDNESDAY 20th MAY 2026 AT 7.30 P.M

PRESENT: Cllrs J. K. Dawson, D. Boresjo, W.H. Chan, P. Jacques, L.C. Jones, N.J. Knowles and J. Mynott

John Lee – Clerk to the Council

APOLOGIES: Cllr. M.V. Beer, J Bhabra, J.A. Blackmore, J. Grove,

There were no members of the public present for this meeting.

MINUTES OF THE ANNUAL STATUTORY COUNCIL MEETING HELD ON WEDNESDAY 20th MAY 2026 AT 7.35 P.M

PRESENT: Cllrs J. K. Dawson, D. Boresjo, W.H. Chan, P. Jacques, L.C. Jones, N.J. Knowles and J. Mynott

John Lee – Clerk to the Council

APOLOGIES: Cllr. M.V. Beer, J Bhabra, J.A. Blackmore, J. Grove,

01.26 ANNOUNCEMENTS

There were no announcements.

02.26 TO ELECT A CHAIRMAN

Cllr. Jones proposed Cllr. Dawson to be appointed to the position of Chairman of the Council. This was seconded by Cllr. Mynott and there was no one else proposed. All members were in favour. Cllr. Dawson accepted the position for the ensuing year.

03.26 DECLARATION OF ACCEPTANCE OF OFFICE

Cllr. Dawson made her Declaration of Acceptance of Office.

04.26 APPOINTMENT OF A VICE CHAIRMAN

Cllr. Mynott proposed Cllr. Blackmore to be appointed Vice Chairman. This was seconded by Cllr. Jones with all members were in favour. Cllr. Blackmore had previously confirmed that he would accept the position if proposed.

05.26 TERMS OF REFERENCE, FREQUENCIES AND TIMES OF MEETINGS OF THE COUNCIL

The Council approved the Meeting Dates and Frequencies prepared by the Clerk. Proposed by Cllr. Mynott, seconded by Cllr. Jones with all members in favour.

06.26 APPOINTMENT OF A LEAD MEMBER AND DEPUTY LEAD MEMBER FOR POLICY AND FINANCE

It was proposed by Cllr. Dawson, seconded by Cllr. Mynott, that Cllr. Jones be appointed Lead Member for the ensuing Municipal Year. Cllr. Knowles proposed Cllr. Mynott as Deputy Lead Member. This was seconded by Cllr. Jacques. All members were in favour. Cllr. Mynott could not attend the meeting but had previously informed the Clerk that if proposed for the position then she would happily accept it.

07.26 APPOINTMENT OF THE COUNCILS INDEPENDANT INTERNAL AUDITOR

Due to our previous internal auditor retiring a new internal auditor is being sought.

08.26 APPOINTMENT OF REPRESENTATIVES TO OTHER BODIES

MEMORIAL HALL MANAGEMENT COMMITTEE **4 Representatives**
Dawson and Mynott. Other councillors may be appointed.

OLD WINDSOR UNITED CHARITIES **3 Representatives**
Cllrs. Dawson & Knowles and Tony Howell. Cllr. Knowles.

09.26 TO APPOINT SIGNATORIES FOR THE ENSUING YEAR

Members decided to keep the existing signatories. All members were in favour.

10.26 PUBLIC QUESTION TIME

There were no members of the public present.

11.26 MODEL CODE OF CONDUCT

Cllr. Jones and Knowles declared personal interests in relation to all the applications to be considered at this meeting as a member/deputy member of the Windsor Development Control Panel of the Borough Council and declared that they would not vote or make a final decision on any of them at this meeting.

12.26 MINUTES OF THE COUNCIL MEETINGS HELD ON THE 8th APRIL 2026

The minutes were approved as a true record and were signed by the Chairman. Proposed by Cllr. Chan and seconded by Cllr. Mynott. All members were in favour.

13.26 MATTERS ARISING FROM THE ABOVE MINUTES

The EA had not responded to requests sent following our previous meeting.

14.26 POLICY & FINANCE

The Payments List was approved by members. Proposed by Cllr. Jones and seconded by Cllr. Jacques with all members in favour.

15.26 ESTATES AND ENVIRONMENT

The grounds work was progressing without issue and the allotment rents had all been collected.

16.26 PLANNING APPLICATIONS

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 10th April 2026 **Appn No.:** 26/00906
Type: Cert of Lawfulness of Proposed Dev
Proposal: Certificate of lawfulness to determine whether the proposed hip to gable roof alteration is lawful.
Location: **47 Cell Farm Avenue Old Windsor Windsor SL4 2PD**
Applicant: Mr & Mrs R Broadbent **c/o Agent:** Mr Robert Williams Williams Design And Development Ltd 4 St Johns Drive Windsor SL4 3RA
Determination Date: 4 June 2026
SD

Members had an OBJECTION to this application

The application does not state why the alteration is needed and what for.

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 21st April 2026 **Appn No.:** 26/00877
Type: Full
Proposal: Two storey front/side extension.
Location: **45 Queens Close Old Windsor Windsor SL4 2PR**
Applicant: Mrs Hazel Dannatt **c/o Agent:** Mr Stephen Geldsetzer 6 Tilstone Close Eton Wick Windsor SL4 6NG
Determination Date: 15 June 2026
SD

Members would like to see a condition that it is for single family occupancy and there were concerns over the loss of parking

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 7th May 2026 **Appn No.:** 26/00799
Type: Full
Proposal: Single storey rear extension.
Location: **Charnwood St Lukes Road Old Windsor Windsor SL4 2QL**
Applicant: Mrs Tina Shah
Determination Date: 1 July 2026

Members had NO OBJECTION to this application

Ward: Old Windsor
Parish: Old Windsor Parish
Appn. Date: 1st May 2026 **Appn No.:** 26/01085
Type: Works To Trees Covered by TPO
Proposal: T1 - Sycamore - fell, G2 - Group of Sycamores - crown reduction by 3m overall to leave a final height of 16m and spread of 9m, G3 - Group of Sycamores - fell, T4 - Holly - reduce height by 3m to leave a final height of 6m and spread of 6m, T5 and T6 - 2 x Sycamores - reduce by 5m to previous pruning points to leave final height of 16m and spread of 9m.(022/2003/TPO)
Location: **39 Orchard Road Old Windsor Windsor SL4 2RZ**
Applicant: Mr Andrew Jones **c/o Agent:** Mrs Linda Griffin Out There Trees Ltd Windlecroft Farm Windlesham Road Chobham GU24 8SN
Determination Date: 25 June 2026

Members would like this to be decided by the Arboricultural Officer

Appn. Date: 12 May 2026 **Appn. No.:** **26/01110**
Type: Full
Proposal: Single storey rear/side extension following demolition of existing elements.
Location: **18 Keppel Spur Old Windsor Windsor SL4 2LU**
Parish/Ward: Old Windsor Parish/Old Windsor
Applicant: Mr Philip Barr
Agent: Mr Ronan O'Brien Planning-Pro Limited The Studio 146 Broadhurst Gardens West Hampstead London NW6 3BH email: ronan@planning-pro.uk

Members had NO OBJECTION to this application but commented on the loss of parking

Appn. Date: 14 May 2026 **Appn. No.:** **26/01164**
Type: Advertisement
Proposal: Consent to display 1no. double sided illuminated digital advertising panel forming an integral part of the bus shelter.
Location: **Bus Shelter Straight Road Old Windsor Windsor**
Parish/Ward: Old Windsor Parish/Old Windsor
Applicant: Mr Sandash Punj
Trueform Engineering Ltd Unit 12 Pasadena Trading Estate Pasadena Close Hayes Middlesex UB3 3NQ email: sandash.punj@trueform.co.uk tel: 07919493552

Members had an OBJECTION to this application

Members felt that this could be a distraction next to a pedestrian crossing.

They also had concerns about light pollution with it being on all night and the possible detrimental effect on bats.

19.26 CHAIRMANS REPORT

The Chair spoke to members about the recent meeting with Heathrow that we had requested due to concerns about the affect on the village by the M25 works planned if they get the permission to extend the airport how they wih.

20.26 BOROUGH COUNCILLORS AND MEMBERS REPORTS

Cllr. Jones updated members on what is happening at RBWM.

21.26 COUNCILLORS QUESTIONS AND COMMENTS

There were no questions or comments at this meeting.

22.26 NEXT MEETING

The next Meeting of the Council will be held at the Parish Meeting Room on the 10th June 2026 at 7.30pm.

CHAIRMAN

THE MEETING CLOSED AT 8.45pm